

Historic Royal Palaces Guidelines for Filming & Photography

The following guidelines need to be read and signed prior to permission being granted (along with a completed filming/photography application form and evidence of public liability insurance).

1. The palaces are Crown Property and therefore cannot be used to promote or endorse commercial activity unconnected with our core work.
2. Filming and photography can be accommodated Monday to Friday, outside of visiting hours (exact access times depend on particular palace). This ensures our paying visitors enjoy the palaces without restriction, and crews suffer minimum disruption to their work. Filming inside visiting hours is only occasionally granted and would usually be limited to the grounds/exterior only, not interiors.
3. A minimum of 5 working days are required from receipt of your completed application forms to the proposed date of filming/photography. This period will be longer at busy times or in the case of more extensive location work.
4. The crew should receive the location in advance of the filming/photography date. A final schedule must be submitted at least 3 working days before in order that appropriate arrangements to accommodate the filming/photography can be made. It is unlikely that extra requests made on-site on the day of filming will be accommodated and a contingency schedule for exterior filming is recommended.
5. A facility fee will be charged. The minimum fee for filming/photography is £350 + VAT per hour or part thereof for simple small-scale project. The final fee however will depend on the scale, treatment and subject of your filming. (NB: Location and feature filming rates are considerably higher).
6. All camera crews and photographers must be accompanied at all times by a member of the Historic Royal Palaces Press Office and/ or a conservator.
7. Close-up filming/photography of items from the Royal Collection and Royal Armouries is NOT allowed without prior written permission from the lender (it is the crew's responsibility to organise these permissions and bear the associated costs). However, general room panning shots are permitted.
8. Crew size and equipment needs to be minimal. In sensitive areas, crews may be required to leave non-essential crew members and equipment off site. Vehicle numbers should also be kept to a minimum. Please note we cannot always accommodate vehicles on site and alternative arrangements may need to be made. For security reasons, all names and the vehicle registration must be submitted at least 24 hours in advance of access.

Interior filming and photography: conservation rules and regulations

1. Only equipment listed on the application form and approved in advance will be allowed on site.
2. Only an HRP conservator is allowed to move or adjust objects or rope barriers.
3. No crew is allowed behind barrier ropes unless approved by an HRP conservator.
4. No equipment can be attached to any part of the building.
5. All crew members need to be alert to the possibility of damage when using or moving equipment inside the Palace.

6. All lighting equipment must be fitted with UV filters except LED. Cool lamps are preferred. Hot lamps will be placed under the supervision of an HRP conservator to ensure that heat damage does not occur.
7. In areas containing textiles, light levels must stay below 300 lux.
8. Equipment such as lighting stands and tripods must be rubber-tipped to prevent damage to floors.

HRP reserves the right to stop filming/photography at any point that the activities pose a danger to the preservation of the palace's historic contents and interiors.